



EDUCATION BUILT FOR LIFE

Faculty Self-Evaluation for Lecturers

Name: _____ Date: _____

Department or Program in which the faculty member holds appointment: _____

As specified in the *Faculty Handbook* (Chapter 6.1.1), a self-evaluation is to be completed annually, with this form serving as a guide. The completed self-evaluation is submitted to the CAO no later than January 15 and may be used in all evaluation procedures for purposes of review and/or reappointment.

Your ratings for each topic listed below should be supported by evidence outlined in an attached narrative and any relevant documentation. Topics included under each area below are for example purposes only. Ultimately, it is up to the candidate to decide and justify where topics and evidence appear in their narrative.

Although Teaching Effectiveness and Professional Development are listed formally, please feel free to address and support with evidence any additional topics which you believe are pertinent to your evaluation. However, it should be noted that “Upper Iowa University is primarily a teaching institution, and lecturers are contracted to teach. A lecturer may choose to take on additional commitments in the realms of scholarship and service, but such commitments should not interfere with their primary responsibility of teaching.” (Chapter 6.1.1.1.1.1). See the Faculty Summative Evaluation Form for Lecturers for a complete list of criteria.

TEACHING EFFECTIVENESS

I would describe my performance in this area as: _____.
(EXCEEDS EXPECTATIONS, MEETS EXPECTATIONS, NEEDS IMPROVEMENT, or UNSATISFACTORY)

Your narrative for Teaching Effectiveness might address topics such as:

- Instructional duties, such as courses taught in the last academic year
- Content expertise
- Instructional delivery skills
- Instructional design skills
- Course management
- Other

GOALS (after reflecting on teacher effectiveness for the current academic year, include personal goals for the next academic year in this area)

PROFESSIONAL DEVELOPMENT

I would describe my performance in this area as: _____.
(EXCEEDS EXPECTATIONS, MEETS EXPECTATIONS, NEEDS IMPROVEMENT, or UNSATISFACTORY)

Your narrative for Professional Development might address topics such as:

- Grant involvement
- Professional practice or certification(s)
- Invited workshop participant (participation in invited workshops that contribute to keeping current with requirements, knowledge, or trends; improved student learning, or contribute to program development or curriculum revision)
- Active conference participant (Attendance at local, state, regional, national, or international conferences that contribute to keeping current with requirements, knowledge, or trends; improved student learning, or contribute to program development or curriculum revision)
- Active webinar participant (Attendance webinars that contribute to keeping current with requirements, knowledge, or trends; improved student learning, or contribute to program development or curriculum revision)
- Other

GOALS (after reflecting on scholarship and professional development for the current academic year, include personal goals for the next academic year in this area)